

The Quill



PROPOSALS TO BY-LAWS & CONSTITUTION

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PRESIDENT'S MESSAGE

by
*MCANJ President
Keith Kazmark*

CANDIDATES FOR MCANJ SECRETARY

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Lucky for all of us, as I write this column, the weather is a beautiful 77 degrees outside and it seems, just maybe spring has sprung a bit early.

With spring also comes our annual MCANJ Education Conference at the Tropicana Hotel and Casino in Atlantic City from April 24 – 27, 2016! As you read this, the conference is just a few short weeks away and I cannot thank our Co-Chairs Sharon Brienza (Branchburg) and Heather Mailander (Ridgewood) along with the entire committee enough for the work everyone has put in to make it a success. I must also thank our amazing Executive Director Joel Popkin for his unending work to ensure every detail of the conference runs smoothly and is taken care of beforehand.

2016 MCANJ CONFERENCE SCHEDULE

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We are excited to welcome retired Lt. Colonel Kevin Sweeney of the United State Air Force and Air National Guard as our keynote speaker. Lt. Colonel Sweeney spent 23 years serving our country and is the recipient of the US Air Force Distinguished Flying Cross. He is also the author of *Pressure Cooker Confidence* and *Conversations with the Colonel*. Lt. Colonel Sweeney is a dynamic speaker and will also be providing breakout sessions in addition to the general session on Tuesday.

CEU's in all areas will be provided and speakers with various backgrounds and experiences have been scheduled to make presentations. It should also be noted that the speaker for the Registrar session has changed and will now be Bette Epstein, Supervising Archivist from the NJ State Archives. The session will also now be a repeated breakout on Monday afternoon. Of interest to those who may be thinking about retirement, is a session, *Planning for Retirement and Beyond ...*

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1974-1982: Harry C. Kates 1983-1993: Janet L. Lynds 1994-1995: Patricia Hullfish and Patricia C. Shuss
1996-2000: Patricia C. Shuss 2001-2005: Nancy Hatten 2006-2015: Jim Doherty

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1981: L. Manuel Hirshblond	2000: Nancy Hatten	2010: Vincent Buttiglieri
1985: Elizabeth G. Nolan	2001: Sharon L. Brienza	2011: Joanne M. Kwasniewski
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1994: Kathleen A. Thorpe	2005: Jane Williams-Warren	
1995: Christina N. Wilder	2006: Elaine B. Kennedy	

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Atlantic:	Carol L. Degrassi, Somers Point City	Middlesex:	Barbara Nyitrai, South Brunswick Township
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Atlantic:	Olga Perez, Egg Harbor Township	Middlesex:	Joan Hullings, Highland Park Borough
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Burlington:	Kim-Marie White, Eastampton Township	Morris:	Sheila Williams, Florham Park Borough
Camden:	Bonnie Taft, Oaklyn Borough	Ocean:	Mary Madonna, Surf City Borough
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Essex:	Madeline F. Smith, City of Orange Twp	Somerset:	Ann Marie McCarthy, Franklin Township
Gloucester:	Dina Zawadski, Deptford Township	Sussex:	Amy Lobban, Stillwater Township
Hudson:	N/A	Union:	Doreen Cali, Roselle Park
Hunterdon:	Cynthia Ege, Lambertville City	Warren:	Kelley Smith, Harmony Township
Mercer:	Michele Seigfried, Robbinsville Township		



PRESIDENT'S MESSAGE by MCANJ President Keith Kazmark (continued)

...which will be presented by a Financial Services Advisor and a former representative from the New Jersey Division of Pensions and Benefits. This will outline the rules and regulations of retirement, discuss employment after retirement and will even be beneficial to those who assist or guide their own employees as they plan for retirement and have questions. To see the full program, visit our website at: www.njclerks.org.

In January, MCANJ played host to the IIMC Region II at Resorts Hotel and Casino in Atlantic City. The feedback on this conference was outstanding! Conference Co-Chair Allan Susen (Haledon) and his committee deserve tremendous kudos for their efforts in organizing a great educational opportunity! The committee worked with Rutgers Center for Government Services, specifically Laura Flagg and incorporated an Athenian Dialogue, and both CMC and MMC courses through Rutgers into the conference schedule, along with traditional education sessions. Again, it was a great time and provided members the opportunity to meet and network with Municipal Clerks from the entire region!

Are you ready for OMAHA? Please don't forget that our good friend Vinny Buttiglieri (Ocean) will be installed as the new President at the International Institute of Municipal Clerks (IIMC) 70th Annual Conference, which will be held from May 22 – May 25, 2016 in Omaha, Nebraska. Having attended the last five IIMC conferences, I can say they are second to none. With great education sessions and opportunities to meet and network with Municipal Clerks from around the world there is nothing quite like the IIMC experience. We hope you can join us in supporting our good friend Vinny, from right here in New Jersey, as he takes the reins of this international organization!

In my last article, I thanked our outgoing Legal Counsel Richard Lustgarten for his outstanding service to our organization over the years. I am pleased to report to you on the selection of our new MCANJ Legal Counsel, Mr. Steven Goodell, Esq. Steven has represented municipalities for years and his profile is printed on page 19 of this edition of The Quill. We welcome Steven to our team and look forward to working with him!

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PRESIDENT'S MESSAGE by MCANJ President Keith Kazmark
(continued)

Over the past few months, I have had the privilege of visiting with both the Monmouth County Clerks' Association and the Passaic County Clerks' Association. One of the great benefits of serving as President is the opportunity to travel our very diverse State and visit with colleagues from different geographic areas and to hear about their concerns, needs and ideas. Once again, feel free to contact me about upcoming meetings or min-conferences as I would like to visit as many counties as possible prior to July 1, 2016.

Please know that our Legislative Committee and the New Jersey League of Municipalities are both aware that Senator Loretta Weinberg (D-37) has reintroduced proposed legislation to amend both the Open Public Records Act (OPRA/S-1046) and the Open Public Meetings Act (OPMA/S-1045). These new pieces of proposed legislation include changes from the bills being considered last June. While some aspects of the changes include recommendations made to the Senator by MCANJ, some also may put added pressure on the Clerk's Office. As always, we will be keeping a close eye on how this progresses in the Legislature.

With regard to the most recent RMC Exam held in October of 2015, the passing rate for this cycle was 50%. Of first time participants, 69% passed the exam and of repeat participants, 32% passed. This follows a 59% overall passing rate in April of 2015. There has been very positive discussion and exchange between the Division of Local Government Services, Rutgers University Center for Government Services and MCANJ on the RMC course work, the manual and the exam. The Executive Board and I are confident those positive relationships will continue in the future.

With reference to our manual/desk reference, the Manual Review Committee is working with Laura Flagg from Rutgers University and the course instructors to make significant updates to the Records chapter. Many of the contents of the chapter are for paper records, which still hold a level of importance, but we must also pivot and include how to keep and maintain electronic records. This chapter revision is a major undertaking and all stakeholders will be part of making the changes needed to bring the publication up to date.

In closing, I would like to take a minute to remember a good friend and outstanding Municipal Clerk, Lauren Vande Vaarst (Englewood) who passed away in December. Lauren was a true champion of our profession and so dedicated to serving the citizen of Englewood. She will be missed in her City, in Bergen County and by our entire Municipal Clerk community statewide. We wish her husband Guy and her children our heartfelt condolences on their loss. The following is a re-print of The Record's article from December 24, 2015 remembering Lauren.

IN MEMORY OF ENGLEWOOD CITY CLERK LAUREN VANDE VAARST:

ENGLEWOOD – City Clerk Lauren Vande Vaarst, who had waged a lengthy battle with pancreatic cancer, has died, officials said Thursday.

Vande Vaarst died Wednesday night. Christmas would have been her birthday, officials said.

“Words simply cannot describe Lauren,” said Mayor Frank Huttle III. She was “amazing, special, completely dedicated. ... She made a lasting impact on her city for generations to come.”

Vande Vaarst had been Englewood’s city clerk since March 2010. She previously worked in the Passaic County clerk’s office and served as the borough clerk in Jamesburg, in Middlesex County, according to the Municipal Clerks’ Association of New Jersey.

As news of her death began to circulate Thursday, Englewood officials eulogized Vande Vaarst as a caring, committed employee who always went the extra mile. Despite her illness, she kept working until practically the end of her life, and was editing City Council resolutions as recently as two weeks ago.

“She was a terrific woman,” City Manager Tim Dacey said. “Always willing to go above and beyond.”

Vande Vaarst brought the city clerk’s office into the 21st century, Huttle said. One of her biggest accomplishments during her five years in Englewood, he said, was putting all of the city’s ordinances online.

“That was a major undertaking and she did it with meticulous care,” said Huttle.

The council honored Vande Vaarst at its meeting last week with a resolution naming the clerk’s office in her honor. At that meeting, Council President Lynne Algrant became emotional, calling Vande Vaarst a dear friend.

“We’re very lucky,” said Algrant. “And I believe that the city clerk’s office will be, at least for me and I think for many others, a sacred space.”

Vande Vaarst was due to take over as the president of the Bergen County Municipal Clerks Association next year.

“She would have been a great president,” said Christine Demiris, New Milford’s administrator and clerk.

The two women knew each other through the clerks association and Demiris said she was always impressed by Vande Vaarst’s ability to remember personal details like children’s names.

And when she got sick, said Demiris, Vande Vaarst was determined not to give up.

“She was just going to go at it with everything she had and make the most of it,” Demiris said.

“We’re going to miss her,” Demiris said. “We’re going to miss her a lot.”



PROPOSED CHANGES TO CONSTITUTION AND BYLAWS

At the Municipal Clerk's Association of New Jersey's Annual Business Meeting to be held on April 25, 2016 at the Tropicana Resort and Hotel in Atlantic City, the following proposed changes to the Associations Constitution and Bylaws shall be given consideration.

EXPLANATION: Matter UNDERLINED thus is new matter. Matter contained in STRIKETHROUGH ~~thus~~ is to be omitted.

MUNICIPAL CLERKS' ASSOCIATION OF NEW JERSEY, INC. CONSTITUTION AND BYLAWS CONSTITUTION ARTICLE III – OFFICERS

Section 1. Classes

1. The officers shall consist of a President, First Vice-President, Second Vice-President, Treasurer, Secretary, and Immediate Past President, in order as presented, and such other officers as occasion may require.
2. ~~The officers shall be elected by ballot or as otherwise provided in Article VI at the Annual Meeting, except for the office of President. The First Vice-President shall succeed to the office of President without election. They shall serve for the fiscal year following their election, and until their successors are elected and qualified.~~
2. Officers must be members in good standing as defined in Article II, Section 2.
3. Officers shall serve for a period of one year to commence July 1 through June 30.
4. All incumbent officers shall be required to file with the secretary, by December 15, a Notice of Intent which shall stand to serve as their intention to either continue to ascend to the next highest office on the Executive Board or vacate their eligibility to do so. The Secretary shall distribute such Notice of Intent forms to each officer no later than December 1 of each year. An incumbent officer's failure to file the completed Notice of Intent shall require the office to be filled in the manner prescribed in Article VII.
5. The incumbent President, Vice President, Second Vice-President, Treasurer and Secretary shall ascend automatically to the highest office following the completion of their current term so long as each individual shall continue to meet the qualifications prescribed in Article II and Article III Section 1.3. The order of office ascension shall be as follows:
 - First Vice-President to President
 - Second Vice-President to First Vice-President
 - Treasurer to Second Vice-President
 - Secretary to Treasurer
 - President to Immediate Past President
6. The incoming Secretary shall be elected by ballot annually or as otherwise provided in Article VI.
7. All officers shall be duly sworn into office at the Annual Business Meeting.
38. ~~All~~ Officers may ~~also~~ be reimbursed for out-of-pocket expenses, as approved by the Executive Board.

ARTICLE III – OFFICERS
continued

Section 3. Vice-Presidents

First Vice-President - The First Vice-President shall assist the President in the discharge of the duties of that office, and, in the absence or inability of the President, perform the duties of that office and such other duties as the President shall direct. The First Vice-President shall be responsible for the Annual Meeting program and the education program during the Annual Education Conference.

Second Vice-President - The Second Vice-President shall assist the First Vice-President and the President, and in the absence or inability of either or both, and shall perform such other duties as the President shall direct. ~~The Second Vice-President shall be responsible for room reservations for the block of rooms designated as the MCANJ host hotel during the League of Municipalities Conference.~~ The Second Vice-President shall also be responsible for the Annual Education Conference registrations.

Section 4. Treasurer

1. ~~The Treasurer shall send out all bills for dues and receive and disburse the funds of the Association under the director of the Executive Board.~~ The Treasurer shall be responsible for the compliance of procedures for the issuance, receipt, and disbursement of the Association's funds and records, as authorized by the Executive Board.
2. The Treasurer shall maintain a record of membership.
3. In consultant with the Executive Director, the Treasurer shall prepare the annual budget for presentation to the Executive Board at the Transition Meeting.
- ~~24.~~ The Treasurer shall render a report at each Executive and Advisory Board meeting of the financial status of the Association, and with the approval of the Executive Board, be responsible for the investment of Association funds.
- ~~35.~~ The Treasurer shall be bonded in an amount deemed adequate by the Executive Board, and shall render a final and complete financial report at the Annual Meeting.
- ~~46.~~ The Treasurer's accounts shall be audited annually by the appointed auditor and a report rendered to the Association at the Annual Meeting.
- ~~57.~~ The Treasurer shall transmit all reports and accounts of the Association to the successor of that office not later than August 15th following the expiration of the term of that office.

Section 5. Secretary

1. The Secretary shall keep a record of the attendance of the members of the Executive and Advisory Board attending all Executive and Advisory Board meetings.
2. The Secretary shall keep a book of minutes in which shall be recorded the business proceedings of the Association and said minutes will be available at the Advisory Board meetings for review and approval. Once approved, said minutes shall be placed on the Association's website.
3. The Secretary shall be responsible for ensuring that mailing of send-out notices of Executive and Advisory Committee meetings, amendments to the Constitution and Bylaws, and any other correspondence or special notices that occur as necessary (the mailing can be electronic or by US mail as applicable) and perform such other duties as the President may assign as required. The Secretary shall be the keeper of the seal of the Association.
4. The Secretary shall transmit all records and accounts of the Association to the successor of that office not later than July 1st following the expiration of the term of office.

ARTICLE IV - COMMITTEES

Section 4. Standing Committees

2. Functions and Responsibilities of Standing Committees.

- P. The Resolutions Committee shall prepare and present at the Annual Meeting, resolutions recognizing those Municipal Clerks who have retired or passed away since the last Annual Meeting, as well as present any resolutions passed by the County Associations requiring action by the membership.

ARTICLE VI - ELECTIONS

Section 1. Nominations

1. ~~Anyone~~ Any individual seeking to be a candidate for Secretary must file with the Secretary not later than ~~120 days~~ January 15th of the year of the Annual Business Meeting. No additional applications shall be accepted after this date.
2. ~~On February 15th of the year of the Annual Business Meeting Ninety (90) days prior to the Annual Meeting,~~ all candidates shall receive verification of their candidacy from the Secretary.
3. All candidates shall have tenure of office, shall have experience and training for that office, shall have received the certification of Registered Municipal Clerk (RMC), and shall be actively employed as a Municipal Clerk.
4. If after the January 15th filing date for receipt of applications for candidates for the office of Secretary expires and no qualified applications have been received by the current Secretary, the office of Secretary shall be filled in the manner provided in paragraph 5 of this Section. Within 30 days after the filing date, the Executive Board shall choose a nominee from the qualified general membership for the office of Secretary for the ensuing year. The Executive Board shall notify the general membership that interested persons will be considered based on resumes and personal interviews. Interested persons must submit their resumes to the current Secretary by the deadline established in the notice distributed to the general membership. The Immediate Past President shall not vote to fill any vacancy on the Executive Board. In the event of a vacancy during the term, the same procedure shall be followed.
5. In the case of a vacancy in the office of Secretary caused by virtue of the fact that the filing date for receipt of applications for candidates for the office of Secretary expires and no qualified applications have been received by the current Secretary, the Executive Board, within 30 days of said filing date, shall notify the general membership of such vacancy and that any qualified, as defined by Section 3, interested persons for the office will be considered. The Executive Board shall thereafter fill the vacancy with a qualified person, with the affirmative vote of the majority of the full membership thereof. In the event that a vacancy in the office of Secretary occurs due to any other reason, the provisions for filling such vacancy shall be as set forth in Article VII, Section 6.
6. If no applications are received in accordance with Section E, the Executive Board shall have to the power to fill the vacancy with an individual who does not meet the tenure requirement as set forth in Section C for the position of Secretary. However, it shall be required that the applicant seek and receive the written consent of his/her entire governing body of the municipality where he/she is employed on a full time basis setting forth that there are no objections to the individual seeking said position and that It is acknowledged that the position will require the individual to be absent from the office from time to time.

ARTICLE VI - ELECTIONS

continued

Section 2. Elections

1. If only one candidate has filed for ~~any position~~ the position of Secretary, then such candidate may be elected to office by means of a motion duly adopted at the Annual Meeting.
2. A contested election for ~~offices~~ the office of Secretary shall be held by printed ballot listing the names of the nominees, ~~for each office being contested~~. There shall be no nominations from the floor, nor shall write-in votes be counted.
3. The election shall be presided over by the officers and such other members as the President deems necessary. A plurality of the votes cast shall be required to elect. In the event of a tie, the two nominees receiving the highest number of votes shall be selected by lot drawn by the President, if he or she is present; or the First Vice-President, if present; or the Chair of the Annual Meeting.

ARTICLE VII - VACANCY ON EXECUTIVE BOARD

Section 1. President

If a vacancy occurs in the office of President, the First Vice-President shall become the Acting President and retain the duties of the First Vice-President for the remainder of the term. At the next Annual Business Meeting ~~in November~~, the First Vice-President shall succeed to the office of President without election.

Section 6. Other Vacancies/Removal

~~In the event an Officer is absent without an approved excuse by the Executive Board as described and provided for herein from two or more regular Executive Board meetings in one calendar year and/or has neglected or is unable to perform his or her duties of office as set forth in Article III hereof, his or her office shall thereupon be declared vacant and the vacancy filled by the Executive Board in the manner provided herein. Such a vacancy shall be declared by the affirmative vote of 2/3 of the full membership of the Executive Board, with the reasons for declaring the vacancy being set forth in writing at the time of the vote to fill the vacancy and shall be recorded in the minutes of the Executive Board.~~

Vacancy: In the event that an Officer is unable to attend all or part of a regular Executive Board meeting, an explanation, in writing, must be submitted in advance of the meeting to the President of the Executive Board providing the reason for the absence. Failure to submit a written explanation shall deem the absence to be unexcused. The Executive Board, at the next regular Executive Board meeting following the meeting at which an Executive Board Member is absent, as the first order of business, vote on the validity of the reason for the absence. For the absence to be considered excused, 2/3 of the full membership of the Executive Board must vote in the affirmative to excuse the absence. The responsibility for deciding what is a valid reason for an absence from a regular Executive Board meeting shall be as the sole discretion of the Executive Board. If an Officer is absent without an approved excuse by the Executive Board as provided for herein from two or more regular Executive Board meetings in one calendar year and/or has neglected or is unable to perform his or her duties of the office as set forth in Article II hereof, his or her office shall thereupon be declared vacant and the vacancy filled by the Executive Board in the manner provided herein. Such a vacancy shall be declared by the affirmative vote of 2/3 of the full membership of the Executive Board, with the reasons for declaring the vacancy being set forth in writing at the time of the vote to fill the vacancy and shall be recorded in the minutes.

ARTICLE VII - VACANCY ON EXECUTIVE BOARD

continued

Such vacancy as heretofore described shall be filled by the Executive Board by informing the membership, within 30 days of the vacancy, that a vacancy exists, and that all interested qualified persons shall be considered to fill the vacancy based upon an application of the Executive Board, and any further information as may be required by the Executive Board. The Executive Board, by a majority affirmative vote of the full membership thereof, shall thereafter fill the vacancy. Should no qualified applicant apply, then the person serving as the Executive Director shall fill the vacancy for the balance of the term of office at a stipend to be set by the affirmative vote of the full membership of the Executive Board.

In the event that the vacancy still exists at the end of the current term, refer to Sections 1 through 4.

Removal: Officers may be removed by two-thirds majority vote of the Executive Board at a regular or special meeting for the following reasons; neglect of duty, malfeasance in office or other just cause. Prior to removal, the officer shall be given an opportunity to address the Executive Board at a regular or special meeting to be determined by the MCANJ President. At the conclusion of the meeting, any and all actions shall be recorded in the minutes of the Executive Board and shall be accompanied by a statement specifying the action taken.

BYLAWS

ARTICLE I - MEETINGS

EFFECTIVE DATE

Section 1.

These Bylaws, as amended, shall become effective ~~April 27, 2015~~ April 25, 2016.

“A reminder from 1st Vice President Denise Szabo - If you are interested in serving, or continuing to serve on a MCANJ committee for 2016/2017, please complete a Tap the Talent form by [clicking here](#), or go to <http://goo.gl/forms/YcA2NuhgBb>. All you need is a willingness to roll up your sleeves, share your talents, and participate in a committee that is a good fit. The rewards are great as you share and learn from other Clerks, while contributing to the overall good of the association. For a complete list of opportunities and descriptions of responsibilities, consult the [January 2016 issue of the Quill](#). As always, if you have any questions, please feel free to call me at 908-204-3014. I thank you in advance for your consideration in volunteering and I look forward to working with you next year.”

CANDIDATES FOR SECRETARY ON THE MCANJ EXECUTIVE BOARD



Kim-Marie White, RMC/CMC/CMR



Eileen Gore, RMC/CMC

I've been asked a few questions, "why are you running?" "Don't you have enough to do?" "Do you have the time?" I'd like to answer these questions and perhaps some others by telling you a little about myself and my experience that I believe qualifies me as a candidate for the position of Secretary. Hopefully I will convince you that I am an excellent choice, as your next Secretary, on the MCANJ Executive Board.

I have a great passion for being a Municipal Clerk. To me, it is not just a job; it is my career. I love everything about being a Clerk, well almost everything! The challenges it brings and its diversity are simply amazing. I pride myself in being a people person and truly love helping the public and providing great customer service.

I am busy, this is true....I have been blessed with two terrific children, a 14 year old son and an 8 year old son. Both my sons keep me busy and active with their school and extra-curricular activities. Don't let me leave out their ever growing social life. I have been successful juggling it all, in part, due to my phenomenal family's support and encouragement.

I have been working in a Municipal Clerk's office for over 23 years. I have worked for East Windsor Township for 15 years, where I have worked in several capacities, including Clerk/Typist I and II, Secretary I and II, and Assistant to the Municipal Clerk. In 2008, I was appointed as the Municipal Clerk and Registrar for Eastampton Township, a position that I am honored to have. As a member of the International Institute of Municipal Clerks (IIMC), I have attained the designation of Certified Municipal Clerk (CMC) and ...

Greetings everyone! Please allow me to introduce myself as a candidate for the MCANJ Office of Secretary. I am Eileen Gore, Municipal Clerk of Hamilton Township, located in Mercer County and home to the 9th largest municipality in the state.

I began my career in the Municipal Clerks office over 35 years ago where I acquired on the job experience in every aspect of the office. In 1990, while serving as the records manager, I was certified as New Jersey's 612th Registered Municipal Clerk. In 2004, I was appointed Deputy Municipal Clerk and in 2008 became the Municipal Clerk to my hometown; a true honor.

My involvement in the profession began to grow in 2006 while serving as Deputy Municipal Clerk. I was elected to the position of Secretary to the Mercer County Clerks Association, eventually serving as its President from 2010 thru 2012. While attending numerous state conferences, I have volunteered my services in whatever capacity was needed. Furthering my desire to become more involved served as the MCANJ Advisory Board Member for the County of Mercer for two years. At the State Association level, I have functioned as a member of the MCANJ Constitution and Bylaws Committee from 2012-2013. The following year, I was appointed as the Committee's Chairwoman, a position that I continue to hold today. In wanting to pursue additional duties within our state organization, I served as an Education Committee Member of the 2013 IIMC NJ Conference, held in Atlantic City. It was a most valuable and enjoyable commitment and when the opportunity was presented to serve on the ...

Continued on next page

CANDIDATES FOR SECRETARY

Election will be at the Annual Business Meeting on April 25, 2016

Kim-Marie White, RMC/CMC/CMR

(continued)

am currently pursuing the Master Municipal Clerk (MMC) designation.

I am the President of the Burlington County Clerk's Association and have been serving in that role for the past 5 years. I serve on various MCANJ Committees, including the Education & Professional Development and the Education Conference Committees. I have served as the Chairperson of the Laws Affecting Municipal Clerks Committee, for the past 3 years.

I am also an appointed member of Rutgers University's Municipal Clerks' Educational Advisory Board. I have been serving as an Instructor for Rutgers University for the past 3 years, teaching Introduction to the Duties of the Municipal Clerk and Advanced Duties of the Municipal Clerk. I have presided over and presented at several MCANJ Mini Conferences, as well as at the New Jersey State League of Municipalities' Annual Conference. In 2015, I received the MCANJ Municipal Clerk's Spotlight Award.

As a member of MCANJ, I have enjoyed the benefits of the many educational opportunities offered and have forged relationships with professionals in our association that I am certain will last for many years to come. I am thankful for having had the opportunity to be part of such a dedicated group of professionals. To me, service is the best way to show gratitude. I have been a professional providing my services in the Burlington County community, where I live, for many years, and would like to have the opportunity to give back to our Association.

I humbly ask for your support electing me as the 2016 Secretary, of the Municipal Clerk's Association of New Jersey. I assure you that I will do my very best to promote and support MCANJ and all its members. Please come out and vote for me, as your next Secretary to the MCANJ Executive Board, at our Annual Business Meeting on April 25, 2016.

I look forward to seeing you at our Annual Education Conference in April, where I hope I can count on your support.

Fondly,

Kim-Marie White, RMC/CMC/CMR

Eileen Gore, RMC/CMC

(continued)

(continued) 2016 Region II Conference Planning Committee, without hesitation I accepted and again, it proved a wonderful experience. Through my many years of attending numerous conferences, I felt the knowledge I have gained prepared me to take on a new role as an instructor at seminars and mini-conferences across the state. To date, I have attained over 500 hours of continued education credits through the MCANJ.

At the international level, I began my pursuit of the CMC designation to further prepare me to meet the challenges of a complex and ever changing role of Municipal Clerk. Since my designation in 2010, I am in the final stages of completing the highest designation granted by the IIMC, the Master Municipal Clerk certification.

With the support of my governing body, I have been provided the opportunity to attend many conferences throughout the years inclusive of state, regional and international. As a result, I continue to have a passion for the work I do and the desire to continue my service to the membership.

Being born and raised in Hamilton Township has given me a true sense of community. A community is only as strong as its participants, and it is my belief that it is important to give back in different ways. I very much enjoy organizing local fundraising events. From 2010 thru 2014 I served both as a member, then President on the Board of Trustees for the Sayen House and Gardens, a historic house built in 1912 and fixture in our community. The House sits on 27 acres and shines with flower species from countries like China, Japan and England. I am most proud to be able to have contributed to such a beautiful landmark in Hamilton Township. For the past 20 years, I have also volunteered at our town's annual Azalea Festival, Septemberfest, and Winter Wonderland, popular events that bring in thousands of residents every year to enjoy.

Yet my favorite part of Hamilton includes my husband Jeffrey, who retired in 2014 and our two daughters. Our eldest, Kelsey, graduated from Ramapo College of New Jersey and is currently working as a Broadcast Associate at CBS News in New York. Our youngest, Sarah, is currently a third year student of York College of PA and is pursuing a degree in Hospitality Management. (continues)

Eileen Gore, RMC/CMC

(continued)

Last but not least is our family dog Riley, a border collie-beagle mix who has been with us for 13 years. It is my husband and daughters who make me laugh the hardest, the loudest and the longest.

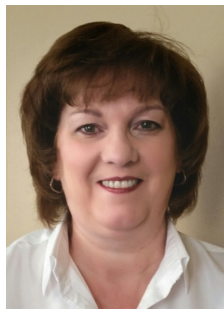
So it is with the encouragement of my family, friends, colleagues and governing body that I ask for your support to serve as Secretary of the MCANJ. I pledge to you that I will always put forth my best work for the membership and I look forward to addressing the challenges and changes that will undoubtedly come before us as Municipal Clerks. Whether we have been close colleagues, brief acquaintances or still yet to have crossed paths, I hope that after reading this, I have made an impression on you in some way. I ask that you would please consider voting for me at the upcoming election and allow me the opportunity to serve you in this capacity.

Sincerely,
Eileen Gore

Please come out and VOTE for your next Secretary to the MCANJ Executive Board, at the Municipal Clerk’s Annual Business Meeting on April 25, 2016.



**Kim-Marie White,
RMC/CMC/CMR**



**Eileen Gore,
RMC/CMC**

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The following individuals will be recognized at the Education Conference for having recently received their RMC, CMC, or MMC. Congratulations to all!

Registered Municipal Clerks (RMC) April 2015
Susan A. Anastasio-Quinones
Regina L. Angelo
Johanna M. Casey
Debra J. Chandler
Charlet Cheeseman
Deborah A. Dakin
Patricia J. DeClesis
Lois M Elder
Elaine Erlewein
Lisa M. Fania
Valerie L. Galizia
Coleen A. Goddel
Lisa H. Hand
Patricia A. Harbora
Kevin D. Harris
Jimmy Homs
Janice F. Hughes
Susan D. Jackson
Antoinette Jones
Margot G. Kaye
Ann M. Kilduff
Victoria L. Kleiner
Catherine D. LaPorta
Michele M. Levine
Katherine T. Martin
Nikima S. Muller
Sandra F. Pirozzi
Lori T. Reibrich
Jennifer L. Rocco
Cheryl Russomanno
Debra L. Shaw-Blemings
Suzanne M. Stocker

Registered Municipal Clerks (RMC) October 2015
Norma I. Carbin
Eric M Colvin
Carla Conner
Kristen L. DeNorchia
Christopher W. Eilert
Daneen D. Fuss
Teri L. Giercyk
John A. Gregory
Melissa A. Hesler
Beverly A. Konopada
Monica A. Kyle
Holly Locandro
Roger R. Locandro
Carla C. Mecionis
Kathleen L. Moore
Christine Pfeiffer
Denean Probasco
Margaret M. Riggio
Gail M. Rulli
Patricia A. Seger
Gabriella Siboni
Marilyn L. Simons
Cordelia M. Staton
Tara L. Ventola

Master Municipal Clerk (MMC)
<p>Patricia A. Frontino, Borough of Glassboro</p> <p>Kathy Norcia, Lawrence Twp.</p> <p>Kevin Galland, Borough of Woodland Park</p>

Certified Municipal Clerk (CMC)
<p>Gay M. Huber, West Windsor Twp.</p> <p>Beth Kara, Colts Neck Twp.</p>



Registered Municipal Clerks (RMC) April 2015 (continued)	
Christine M. VonOesen	Stephanie J. Wehmann
Angela White	Lauren M. Zyriek



**COME ONE
COME ALL
TO OMAHA!!!**



The 2016 International Institute of Municipal Clerks Annual Conference will be held in the heart of the Midwest – OMAHA, NEBRASKA from May 22-25, 2016!

While every IIMC conference is a great educational and networking experience, Omaha promises to be that and a whole lot more. We'll be celebrating the 70th anniversary of this great organization with many "70"-themed items and events to enjoy. As with every IIMC conference, there will be great educational opportunities to earn valuable CMC, MMC and yes, RMC credits.

If that doesn't excite you and want to make you join me in OMAHA, there is another awesome event that will occur which I'm super excited about. During the Annual Business Meeting in Omaha, I will have the honor of taking the Oath of Office as the 58th President of the International Institute of Municipal Clerks AND the 7th such person from New Jersey!

I cannot begin to tell you how excited and honored I will be to assume this leadership position. The only thing that could make it better is to have all of my New Jersey Clerk family with me on that special day. I hope that you will make every effort to attend. SEE YOU IN OMAHA!!!

Sincerely,
Vinny Buttiglieri
IIMC President Elect



Municipal Clerks' Association of New Jersey Inc. EDUCATION CONFERENCE - APRIL 25 TO 27, 2016

TROPICANA HOTEL AND CONVENTION CENTER, 2801 PACIFIC AVE., ATLANTIC CITY, NJ



SUNDAY, APRIL 24, 2016

- | | |
|--------------------|---|
| 3:00 pm - 5:00 pm | Registration - General Exhibition Center |
| 4:00 pm - 5:15 pm | Conflict Resolution
Dr. Edward A. Fox, President, Clinical Services
Dr. Tracey L. Waldman, Vice President, Clinical Services |
| 6:00 pm. - 8:00 pm | President's Welcome Reception
Light fare will be served in Salon 1 and 2 |

MONDAY, APRIL 25, 2016

- | | |
|---------------------|---|
| 7:45 am | Registration - General Exhibition Center |
| 7:45 am - 8:30 am | Breakfast - Visit with Vendors |
| 8:30 am - 8:45 am | Welcome
Keith Kazmark, President, MCANJ, Borough of Elmwood Park
Donald A. Guardian, Mayor, Atlantic City
Presentation by Candidates for MCANJ Secretary |
| 8:45 am - 10:00 am | Elections 2016
Kristin Corrado, Esq., Passaic County Clerk
Patricia DiCostanzo, Superintendent of Elections, Bergen County
Theresa M. O'Connor, Deputy Superintendent of Elections, Bergen County
Linda Von Nessi, Clerk of the Essex County Board of Elections |
| 10:00 am - 10:20 am | Break - Visit with Vendors |
| 10:20 am - 12:00 pm | Annual Meeting
Legislative Update - Under the Golden Dome
Lori Buckelew, RMC, Senior Legislative Analyst, NJSLOM |
| 12:00 pm- 1:00 pm | LUNCH - Visit with Vendors |
| 1:00 pm - 2:15 pm | Breakout Sessions <ol style="list-style-type: none"> a. DLGS Potpourri
Timothy Cunningham, Director
Daniel J. Kaminski, Certification Unit Manager b. eDocument Preservation and Management
Dan A. Freed, Records Manager, County of Sussex c. Registrar Refresher (<i>This session will not be repeated</i>)
Damon Koslow, Outreach Manager, Office of Vital Statistics & Registry, NJ
Department of Health |
| 2:15 pm - 2:30 pm | Break - Visit with Vendors |
| 2:30 pm - 3:45 pm | Breakout Sessions Repeated (<i>Except for Registrar Refresher</i>) |
| 3:45 pm - 5:00 pm | Social Adjustment Hour - Hors D'oeuvres & Cash Bar |

***Vendors Prize Drawing - Winners must be present
Dinner on your own, enjoy the many venues of the Tropicana and Atlantic City.***

TUESDAY, APRIL 26, 2016

7:45 am - 8:30 am	Registration - Breakfast
8:00 am	Silent Auction Opens
8:30 am - 8:45 am	Announcements
	Transparency in Technology
8:45 am - 10:00 am	Marc Pfeiffer, Assistant Director, Bloustein Local Government Research Center, Bloustein School of Planning and Public Policy, Rutgers University
10:00 am - 10:20 am	Break - Visit Silent Auction
10:20 am - 12:00 pm	Getting Things Done When the Heat is On
12:00 pm - 1:00 pm	Lt. Colonel Kevin Sweeney LUNCH - Visit Silent Auction
1:00 pm - 2:15 pm	Breakout Sessions
	E-Bidding and Specs Gone Wrong
	Michele Hovan, Administrator/Borough Clerk, Borough of Hopewell Denise Piskowski, QPA, Township of Branchburg
	Planning for Retirement and Beyond
	John Costello, Financial Services Representative and Investment Advisor, MetLife Premier Client Group of New Jersey Ken Hartman, Former Manager of Education and Employer Support, NJ Division of Pensions and Benefits
	Mission Accomplishment
	Lt. Colonel Kevin Sweeney
	OPRA and New Technology
	Matthew Rogers, Esq., Village Attorney of Ridgewood, Associate Legal Counsel, NJ State League of Municipalities Douglas M. Long, Esq., Long, Marmero & Associates, LLP, Township Attorney of Deptford
2:15 pm - 2:30 pm	Break - Visit Silent Auction
2:30 pm - 3:45 pm	Breakout Sessions Repeated
3:45 pm - 4:00 pm	Visit Silent Auction
4:00 pm	Silent Auction Closes - Please Pick Up Your Items
6:00 pm	Dinner 50/50 Raffle

WEDNESDAY, APRIL 27, 2016

7:45 am	Registration
7:45 am - 8:30 am	Breakfast
8:30 am - 9:45 am	Ethics - What Would You Do?
	Kim Ringler Shagin, Esq., former Deputy Attorney General
9:45 am - 10:00 am	Break
	ABC Licensing and Permits
10:00 am - 11:15 am	Joanne Frascella, Executive Assistant, Division of Alcoholic Beverage Control Kelly Troillo, Executive Assistant, Division of Alcoholic Beverage Control

MCANJ WILL PRESENT TEN REGISTRATIONS FOR THE 2017 ANNUAL EDUCATION CONFERENCE FOLLOWING THE LAST SESSION ON WEDNESDAY. A BUSINESS CARD DRAWING WILL BE HELD. MUST BE PRESENT TO WIN.

ENROLLMENT FEES FOR THE 2016 MCANJ CONFERENCE

	Registration and payment received on or before 3/25/16		Registration after 3/25/16, payment received by 4/4/16	
	MCANJ MEMBER	NON MEMBER	MCANJ MEMBER	NON MEMBER
FULL CONFERENCE, SUNDAY - WEDNESDAY	\$310.00	\$445.00	\$360.00	\$495.00
3 DAYS, MONDAY-TUESDAY-WEDNESDAY	\$280.00	\$415.00	\$330.00	\$465.00
2 DAYS, MONDAY-TUESDAY	\$280.00	\$450.00	\$380.00	\$550.00
2 DAYS, TUESDAY-WEDNESDAY	\$245.00	\$415.00	\$345.00	\$515.00
1 DAY, MONDAY	\$120.00	\$205.00	\$170.00	\$255.00
1 DAY, TUESDAY	\$160.00	\$245.00	\$210.00	\$295.00
1 DAY, WEDNESDAY	\$ 85.00	\$170.00	\$135.00	\$220.00

CEUS HAVE BEEN APPLIED FOR RMC - CMC - MMC- CMR - CTC - CMFO - CPWM - QPA

TROPICANA HOTEL AND CONVENTION CENTER, 2801 PACIFIC AVENUE, ATLANTIC CITY, NJ

Deadline for room reservations: April 3, 2016

*Overnight accommodations are the responsibility of the registrant.

Hotel Registration 800-247-8767 Refer to NJ Municipal Clerks' Association Conference CODE HMCA16
or use the following link <http://tropac3.net/offercode/HMCA16>

Vouchers for room reservations must be sent to the attention of the Hotel Reservations Department.
Room rates are \$65, Rates are subject to a 14% Tax and \$10.00 per night occupancy fee.
Parking Fee of \$10.00 is not included in this rate.

[Register](#)
[Print Brochure](#)





Meet MCANJ's New Legal Counsel Steven Goodell, Esq.

STEVEN P. GOODELL

HERBERT, VAN NESS, CAYCI & GOODELL

3131 Princeton Pike, Bldg., 4, Suite 114

Lawrenceville, New Jersey 08648

(609) 924-2495

sgoodell@hvcglaw.com

Steven P. Goodell has been an attorney since 1985. He is license to practice law in New Jersey and before the United States District Court for the District of New Jersey, the Third Circuit Court of Appeals, and the United States Supreme Court.

Mr. Goodell attended Bucknell University, earning an A.B. with honors in English (1980), and attended the University of Texas School of Law, where he was the recipient of the A.P. Jones Scholarship Award (1984). While in law school, Mr. Goodell clerked for the Environmental Protection Division of the Texas Attorney General's Office.

Mr. Goodell began his legal career at the Mercer County Prosecutor's Office, where he served as a trial team leader. From 1988-1991, he was an associate and then partner in the litigation section of Picco Herbert Kennedy, in Trenton. With his current partners he founded Herbert, Van Ness, Cayci & Goodell on January 1, 1998.

Mr. Goodell serves as Hopewell Township Attorney, Cranbury Township Attorney, Special Counsel to the Diocese of Trenton, General Counsel to the New Jersey State Interscholastic Athletic Association, attorney for he Delaware Township Zoning and Planning Boards, and local New Jersey counsel for several national law firms.

Mr. Goodell is a trustee of the New Jersey Institute of Local Government Attorneys, serves as associate counsel for t he New Jersey State League of Municipalities and is a member of the Municipal Land Use Law Drafting Committee. He is a frequest speaker on issues involving local governmental law.

Mr. Goodell is former Chair and a current trustee of Isles, Inc, a Trenton-based nonprofit corporation. He lives in Lawrenceville, New Jersey with his wife, Laurel.

Ethics, Some Politics and Other Stuff By Richard Lustgarten

It's probably not a good idea to write an article after watching a presidential debate where the candidates were attacking each other like kids in a sandbox in a schoolyard. Two things came to mind. In a country of approximately 320 million, is that the best we can do, and secondly, is there no adherence to civility and ethical behavior anymore? Hence, the natural sequence to an article on ethics.

At the outset it should be noted that the State Ethics Code is 95 pages long but doesn't apply to Municipalities or Counties. By comparison, the Municipal Ethics Code is a paltry 18 pages and does.

The study of ethics is broken down into three major categories with many subdivisions. Meta-ethics is concerned with the theoretical meaning and reference of moral propositions and how their truth values can be determined. Normative ethics concerns itself with the practical means of determining a moral course of action. Applied ethics concerns itself with what a person is obligated or permitted to do in a specific situation.

A subcategory of applied ethics is called public sector ethics and deals with a set of principles that guide public officials in their service to their constituents. Fundamental to this branch of ethics is the notion that decisions and actions of the official are based on what serves the public interest and not the official's personal (including financial) or political interest.

I will not discuss the obvious ethical issues relating to conflicts of interest, bribery or other criminal acts as I am sure that you have attended seminars or discussions where these basics have been covered. Rather, I will present several hypotheticals which fall in certain gray areas but still require ethical decision making on your part.

Hypo 1. You receive a letter addressed to the Mayor only. The Mayor has authorized you to open his mail. It is an election year with the Mayor running for re-election. The town has no policy with respect to circulating correspondence to all members of the governing body. The letter contains negative information about the Mayor and would hurt his re-election chances.

(continued on next page)



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Ethics, Some Politics and Other Stuff
By Richard Lustgarten
(continued)

Do you circulate it to the rest of the elected officials? Does it matter if the Mayor supports you as municipal clerk or he seeks to replace you?

Hypo 2. You receive an OPRA request for a matter that has been dormant for some time. In your search for documents you come across one that would be extremely damaging to the current Council. Do you discuss the contents of the document with the town attorney? Do you release the document with all the others in the request? Do you advise the Mayor and Council about the document before you release it? Do you “deep-six” it as it has no bearing on the current work of the Council? There is no exemption in OPRA under which the document would fall.

Hypo 3. Do you have an ethical duty to explain to a resident that what they put in writing to the town or its officials may be subject to an OPRA request or do just assume that a resident is required to know the law and it is not your responsibility to educate him/her? How do you determine, and is it your determination, that a document is exempt because disclosure would violate a citizen’s “reasonable expectation of privacy”? What is such an expectation? Do you consider the most hypersensitive individual or perhaps your own sensibilities to determine what is reasonable? Is it an objective or subjective consideration?

Hypo 4. A Councilmember asks you to do some private “research” on a governmental matter and not to tell the rest of the Council. There is no town policy that has been adopted. Do you do it? Can you do it on “official time” if it’s not for the whole council? Do you tell the rest of the Council before or after your research or not at all?

Hypo 5. The CFO advises you that a wage execution has been issued against a co-worker in your office. The wage execution is a public document although usually is not common knowledge. Do you advise the Mayor and Council on the basis that the co-worker may not be totally focused on his/her job or may be susceptible to improper dealings because of financial stresses? Do you ignore the information completely?

In your analysis of the above hypotheticals, is your decision making process influenced by whether or not you are tenured?

Does the definition of public sector ethics aid in your decision? Except for Hypo 3, the facts do not directly relate to the public but are rather circumstances between government officials. With respect Hypos 1, 2, 4 and 5, is there a conflict between your duty to the public and your personal interests? If not, to what do you refer for guidance?

Hypos 1, 2, 4, and 5 were purposely structured so as not to fall within the discrete guidelines of the codes.

Now, I suppose you are waiting for me to advise you as to each hypothetical. I choose not to, as it is YOUR decision making that is in play. Each hypothetical contains its own internal tensions which need to be reflected upon for resolution. Objective determination requires critical analysis to determine the “right” outcome. Personality likes and dislikes, personal religious or moral values are intrinsically part of everyday value judging of family, friends, colleagues and associates. Ultimately, it would seem that ethical decision making requires more. But no more hints. Good luck!



Ethics, Some Politics and Other Stuff
By Richard Lustgarten
(continued)

There are several cases before the New Jersey Supreme Court which should be decided this year.

1. Does OPRA or the common law require the release of law enforcement agencies records relating to a high speed chase and shooting? (NJ Media v Lyndhurst)
2. Does OPRA require release of video recordings of security cameras surveilling the back of the municipal building? (Gilleran v Bloomfield)
3. Was a municipal ordinance banning digital signs constitutional, and was the town's denial of a variance for such a billboard valid? (E & J Equities v Franklin)

Apropos of the Presidential debates as of March 1.

“Reports that say something hasn't happened yet are always interesting to me, because as we know, there are known knowns; there are things we know we know. We also know there are known unknowns; that is to say we know there are some things we do not know. But there are also unknown unknowns—the ones we don't know we don't know.”

Donald J Rumsfeld , former Defense Secretary 2002

Couldn't be more simple!

Happy Spring!



Please consider contributing a basket/gift to our Silent Auction. Any and all contributions are appreciated.

Please contact

Laura Borchers RMC/CMR
Borough Clerk. Ho-Ho-Kus
borchersl@ho-ho-kusboro.com
Ph. 201-652-4400x223 Fax 201-612-8734

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PEOPLE PAGE

CONGRATULATIONS

RETIREMENTS

Congratulations to Marie Elena Macari (Saddle River Borough, Bergen County) on her retirement. A party was held in her honor on March 31, 2016. (I hope to have pictures and more information in the next issue of the Quill.)

Congratulations and best wishes for a long and happy retirement!

TRANSITIONS

Melissa Bovera was appointed City Clerk in Ocean City (Cape May County) as of February 1. Melissa was Deputy Borough Clerk and Deputy Registrar of Vital Statistics for Berlin in Camden County.

Michele Reilly (Mountain Lakes Borough, Morris County) has accepted the Township Clerk's position in Jefferson Township (Morris County).

We wish you all the best of luck in your new positions.

75th ANNIVERSARY OF THE BERGEN COUNTY MUNICIPAL CLERKS' ASSOCIATION

On Thursday, December 10, 2015, the Bergen County Municipal Clerks Association celebrated their 75th Anniversary. Close to 100 people attended the celebration at Seasons Restaurant in Washington Township.



The 2016 BCMCA Executive Board Members: (Standing) President Sercan Zoklu, Vice-President Lissette Aportela, Treasurer Anne Bistriz, Immediate Past President Chris Demiris and Past-Presidents of the Bergen County Municipal Clerks' Association: Laura Borchers (2014), Linda LoPiccolo (2009), Carol Dray (2010), Neil Grant (2008), Greg Hart (2005), Lorraine McMackin (2011), Bob Sandt (2002), Peter LoDico (2013), Drew Pavlica (2003), Wanda Worner (2000), (Sitting L-R) Paula Jaegge (2001), Ann Fay (1994), Marie Elena Macari (1999), Heather Mailander (1995), Joanne Kwasniewski (2004), Sally Bleeker (2006) (partially hidden) and Fran Garlicki (1997).



(L-R) River Vale Township Clerk Karen Campanelli, Northvale Borough Clerk Wanda Worner, Hillsdale Borough Clerk/Administrator Sue Witkowski, South Hackensack Township Clerk Donna L. Gambutti and Closter Deputy Borough Clerk Arlene Corvelli.

PEOPLE PAGE

(L-R) Northvale Borough Clerk Wanda Worner, Retired Hillsdale Borough Clerk Bob Sandt, Closter Borough Clerk Loretta Castano, Retired Demarest Borough Clerk/Administrator Carol Kroepke, Retired Rochelle Park Township Clerk Ginny DeMaria and BCMCA President Chris Demiris of New Milford.



Municipal Clerks' Association of New Jersey Past-President (2012) Drew Pavlica (Left) and 2015-2016 MCANJ President Keith Kazmark.

OH BABY!

Laura Graham, Oradell Borough (Bergen County), gave birth to her son, Hudson Ross, on December 22, 2015. Hudson was 6 pounds, 14.4 ozs. and 20 inches long.

Bergen County Municipal Clerks' Association President Sercan Zoklu, Borough Clerk of Cliffside Park, and his wife, Lori Manukian Zoklu announced the birth of their baby daughter, Ariana Isabel Zoklu, who was born on Wednesday, February 17, 2016.

Ceil Covino, Clinton Town, (Hunterdon County) is a grandma again. Pictured is Nicolette Alessandra, born January 11, 2016 and 2 year old big sister, Eleonra's first attempt at feeding baby sister.



PEOPLE PAGE

Congratulations to Karen Dysart, Clerk of Milford Borough (Hunterdon County) on the birth of her grandson, William Paurch who was born on December 31, 2015 weighing 8 lbs. and 21 inches long.



FOR THE FUN OF IT



Tommy Mitch (15) and Kara Mitch (11), children of Township Clerk John Mitch, hanging out with heavyweight champion Larry Holmes in Pennsylvania on February 13, 2016.



On February 29, MCANJ President Keith Kazmark was part of the Alfred H. Baumann Public Library "Read Across America" program with Dr. Pillari and Ms. Allie where they read *Elephant and Piggy - Can I Play Too?*

PEOPLE PAGE

2nd Vice President MCANJ, Dina L. Zawadski celebrates Dr. Seuss's Birthday and the joys of reading on March 2, 2016 at Deptford Township Library. Our goal is to help children enjoy reading and build a nation of readers.



CONDOLENCES

We sadly announce the passing of Kathleen Leonard, retired from Clark Township (Union County) who passed away on February 6, 2016. Kathy was the Township Clerk for 20 years retiring eight years ago. After hearing the news, 2000 Past President Nancy Hatten stated that Kathy and Jean Kuc were invaluable assets as her 2000 Spring Conference Co-Chairs, held in Parsippany at the Sheraton. Nancy added, "She was fun to be around, with both a wonderful sense of humor and a dedication to seeing that the Conference would be a success. And it was."

Elaine Vanselous the former Municipal Clerk of Stockton Borough (Hunterdon County) recently passed away.

Condolences are also sent to Patricia DiRocco, Warren Township Clerk, on the recent loss of her mother and to Joanne Kwasniewski, Fair Lawn Borough Clerk, on the recent loss of her mother-in-law.

Condolences to JoAnn Graf, retired, (South Plainfield Borough, Middlesex County, on the loss of her brother, John Graf.

Sincere sympathy to Nancy Hatten, retired, (Tenafly Borough, Bergen County and 2000 MCANJ President) on the loss of her other half for more than 22 years, Peter Cavanna, who passed away on March 6, 2016, from ALS.

"A reminder from 1st Vice President Denise Szabo - If you are interested in serving, or continuing to serve on a MCANJ committee for 2016/2017, please complete a Tap the Talent form by [clicking here](#), or go to <http://goo.gl/forms/YcA2NuhgBb>. All you need is a willingness to roll up your sleeves, share your talents, and participate in a committee that is a good fit. The rewards are great as you share and learn from other Clerks, while contributing to the overall good of the association. For a complete list of opportunities and descriptions of responsibilities, consult the [January 2016 issue of the Quill](#). As always, if you have any questions, please feel free to call me at [908-204-3014](tel:908-204-3014). I thank you in advance for your consideration in volunteering and I look forward to working with you next year."

PEOPLE PAGE (continued)

“The MCANJ IT Committee is requesting the membership to submit images of your municipality for consideration to be included in the MCANJ website. Show off your town’s landmarks, attractions, and scenic wonders. Send your good quality images (JPG format preferred) to websitadmin@njclerks.org, and include the name of the municipality and county. Thank you for your participation.



IIMC Region II Conference

Resorts Hotel, Atlantic City, New Jersey
January 12 – 15, 2016










IIMC Past-President Chuck Tokar led an Athenian Dialogue On Robert Kennedy: His Life
By Evan Thomas to lead off the 2016 Region II Conference









IIMC Region II Conference

Resorts Hotel, Atlantic City, New Jersey
January 12 – 15, 2016





IIMC President-Elect Vinnie Buttiglieri Addresses The Conference



Region II Director Candidates Address the Business Meeting



IIMC Region II Directors Drew Pavlica & Kim Rau are flanked by Region II Director Candidates Stephanie Moon – Reynolds & Doug Barber



(Left) Earl Babb of General Code and (Below) Jim Banks & Steve Mason lead an education session on Ethics





MCANJ President Keith Kazmark Says A Few Words





**Bergen County
Municipal Clerks'
Association
Meeting**

**Thursday,
February 18, 2016**

**Seasons Restaurant
Washington Township,
New Jersey**



MCANJ President Keith Kazmark spoke on our friend and fellow Municipal Clerk, Lauren Vande Vaarst, who passed away in December



BCMCA Vice-President Lissette Aportela chaired the meeting due to the birth of BCMCA President Sercan Zoklu's daughter, Ariana



Jennifer Crespo, Sally Bleeker, Joanne Kwasniewski and Marilyn Bojanowski



Legislative Committee Chair Joanne Kwasniewski, Scholarship Committee Chair Paula Jaegge and Education Committee Chair Marie Elena Macari all gave their reports



Municipal Attorney Douglas M. Bern gave a presentation on Ethics



Drew Pavlica and Yancy Wazirmas

**Essex County
Municipal Clerks' Association
First Quarterly and
Reorganization Meeting**

**Bella Italia Restaurant - Orange, New Jersey
Thursday, January 14, 2016**



The 75th Anniversary Cake of the Bergen County Municipal Clerks' Association.

Incoming Essex County Municipal Clerks' Association Vice-President Juliet Lee presents Outgoing Association President Madeleine F. Smith with a plaque in appreciation of her year of service



Incoming Officers are sworn in by Maplewood Municipal Clerk Elizabeth Fritzen: President Christine Gatti, Vice-President Juliet Lee, Secretary Susan Caljean and Treasurer Bonita Triola

MCANJ MEMBERSHIP REPORT as of February 29, 2016

<u>County</u>	<u>Total # Municipalities</u>	<u># of Municipalities Paid</u>	<u>% Paid</u>
Atlantic	23	18	78%
Bergen	70	60	86%
Burlington	40	31	78%
Camden	37	24	65%
Cape May	16	11	69%
Cumberland	14	9	64%
Essex	22	20	91%
Gloucester	24	20	83%
Hudson	12	7	58%
Hunterdon	26	26	100%
Mercer	13	10	77%
Middlesex	25	23	92%
Monmouth	53	47	89%
Morris	39	33	85%
Ocean	33	24	73%
Passaic	16	13	81%
Salem	15	11	73%
Somerset	21	17	81%
Sussex	24	20	83%
Union	21	20	95%
Warren	22	18	82%

MEMBERSHIP MESSAGE

Any person holding an active membership with MCANJ, whose address or jurisdiction changes during the membership year, may carry the membership with him/her to the end of the membership year upon written notice to the MCANJ Treasurer. The Treasurer will update the information in the membership database to reflect the change in address, municipality or county; however, the membership type will remain the same until the end of that membership year.

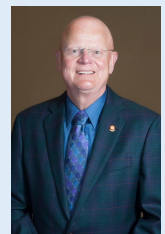


MCANJ, INC. MEMBERSHIP

As Of 2/29/2016

Full —Municipal Clerk	472
Full—Acting Municipal Clerk	9
Full —Clerk of Freeholder Board	1
Full—County Clerk	1
Associate —Assistant Municipal Clerk	20
Associate—Deputy Municipal Clerk	191
Associate—Deputy County Clerk	5
Honorary Membership (Retired)	63
Affiliate—All Other Members	<u>24</u>
Total:	786

Respectfully Submitted,
Kevin Galland
MCANJ Treasurer



**MUNICIPAL CLERKS' ASSOCIATION OF NEW JERSEY, INC.
EXECUTIVE BOARD
2015-16**



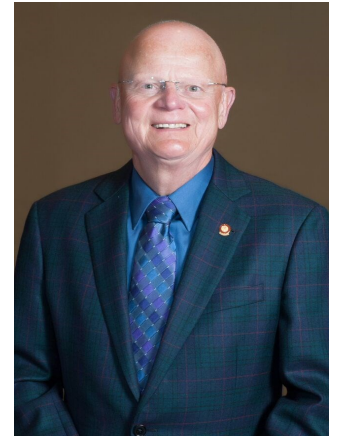
Keith Kazmark
President
Elmwood Park



Denise Szabo
1st Vice President
Bernards Twp



Dina Zawadski
2nd Vice President
Deptford Twp



Kevin Galland
Treasurer
Woodland Park



Diane Pflugfelder
Secretary
Liberty Township



John Mitch
Immediate Past President
Woodbridge Twp



Joel Popkin
Executive Director



Diane Pflugfelder, Kevin Galland, Dina Zawadski, Denise Szabo, Keith Kazmark, and John Mitch

DEADLINES FOR NEWSLETTER ITEMS

The deadline for People Page submissions for the July 2016 issue is June 6, 2016. Please send People Page news to:
Sharon Brienza, Municipal Clerk, Branchburg Township, 1077 US Highway 202 North, Branchburg, NJ 08876
or via Email at Sharon.Brienza@branchburg.nj.us

The General News Articles deadline is June 14, 2016, and may be sent to:
Joseph Kostecki, Borough of South Toms River, 144 Mill Street, South Toms River, NJ 08757-5105 or via email to:
joseph.kostecki@boroughofsouthtomsriver.com

Questions or comments regarding this or any issue of the *Quill* may be directed to the Editor, Joseph Kostecki,
by calling (732) 349-0403 or using the contact information shown above.

the *Quill*
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