LOCAL FINANCE BOARD
RESOLUTION

WHEREAS, an application has been submitted by Municipal Clerks Association of New Jersey to the Local Finance Board pursuant to the requirements of the Local Fiscal Affairs Law, specifically N.J.S.A. 40A:5-16, for approval of a proposed Bill Voucher and the acceptance of a facsimile or stamp certified signature on submitted vouchers for payment for use by counties and municipalities in the State of New Jersey; and

WHEREAS, the Local Finance Board has reviewed the application at its scheduled meeting of April 30, 2014; and

NOW, THEREFORE BE IT RESOLVED, by the Local Finance Board that the Voucher Form and the acceptance of a facsimile or stamp certified signature of Municipal Clerks Association of New Jersey for use by counties and municipalities in the State of New Jersey pursuant to N.J.S.A. 40A:5-16 is hereby approved;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

APPROVED BY:
THE LOCAL FINANCE BOARD
DATE: April 30, 2014

PATRICIA PARKIN MCNAMARA
EXECUTIVE SECRETARY
LOCAL FINANCE BOARD

18673/GEN-480
May 2, 2014

Denise Szabo
Bernards Twp. Municipal Clerk
Assistant Administrator & 2 VP MCANJ
1 Collyer Ln.
Basking Ridge, New Jersey 07920

Dear Mr. Szabo:

Enclosed please find a Local Finance Board (Board) Resolution(s) reflecting the action the Board took at the meeting held on Wednesday, April 30, 2014.

If you have any questions regarding this information, please feel free to contact me at (609) 292-4537.

Sincerely,

Patricia Parkin McNamara
Executive Secretary
Local Finance Board

Enclosure(s)
Thank you for sending me the information regarding the approval of a Claimant “Voucher” Form by the Local Finance Board.

Attached is a copy of one of the Municipal Clerks’ Association of NJ (MCANJ) forms with the certification language and signature at the bottom.

The type of form, name of MCANJ officer, and address may change from year to, but the certification language will remain the same once approved.

Before presenting this to the Local Finance Board for formal approval, please take a quick look and let me know if it looks ok to you.

Thank you very much for your assistance in this matter.

Denise Szabo, RMC/MMC
Bernards Township Municipal Clerk/Assistant Administrator & 2 VP MCANJ
1 Collyer Lane
Basking Ridge, NJ 07920
908-204-3014 (phone)
908-204-3015 (fax)
dszabo@bernards.org
2014-2015 MEMBERSHIP APPLICATION SUBMISSION CONFIRMATION & INVOICE

Instructions: Print two copies.
Submit one to your employer to process payment
Return one with your payment to MCANJ at the above address

<table>
<thead>
<tr>
<th>Certification by Receiving Agency</th>
<th>Claimant’s Certification and Declaration</th>
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<tbody>
<tr>
<td>I, having knowledge of the facts, certify and declare that the goods have been furnished or services have been rendered and are in compliance with specifications or other requirements, and said certification is based on signed delivery slips or other reasonable procedures or verifiable information.</td>
<td>I do solemnly declare and certify under the penalties of law that this invoice is correct in all its particulars; that the goods have been furnished or services have been rendered as stated herein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claims; that the amount herein stated is justly due and owing; and that the amount charged is a reasonable one.</td>
</tr>
<tr>
<td>Signature</td>
<td>Date</td>
</tr>
<tr>
<td>Title</td>
<td></td>
</tr>
</tbody>
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<thead>
<tr>
<th>Certification by Approval Official</th>
</tr>
</thead>
<tbody>
<tr>
<td>I certify and declare that this invoice is correct, and that sufficient funds are available to satisfy this claim. The payment shall be chargeable to: Appropriation Account(s) and Amounts Chaged to:</td>
</tr>
<tr>
<td>Signature</td>
</tr>
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