

An Advisory Meeting of the Municipal Clerks' Association of New Jersey was held via conference call on 11 March 2016. The meeting was opened by President Kazmark with the Pledge of Allegiance and a Moment of Silence at 10:05 a.m.

Present: Keith Kazmark, President; Denise Szabo, 1st Vice President; Dina Zawadski, 2nd Vice President, (joined in at 10:17 am via conference call); Kevin Galland, Treasurer; Diane M Pflugfelder, Secretary; John Mitch, Immediate Past President

Also, Present: Joel Popkin, Executive Director; Steven P Goodell, Legal Counsel

APPROVAL OF MINUTES

A motion by John Mitch to adopt the minutes of 11 December 2015 carried.

REPORTS

TREASURER

The following report was received from Kevin Galland, Treasurer and placed on file. A motion by Sharon Brienza to accept said reports carried.

Municipal Clerks Association Account Balances as of: 9 March 2016

ACCOUNT NAME	ACCOUNT NUMBER	BALANCE
Scholarship	4284096413	\$16,670.50
Raffle	3453661257	\$1,763.00
Operating	7861948276	\$74,230.59
Total		\$92,664.09

SECRETARY

Diane Pflugfelder, Secretary, announced that two applications had been received for the MCANJ Executive Board Secretary position. One is Eileen Gore from Hamilton Township, Mercer County, and the other is Kim Marie White from Easthampton Township, Burlington County. President Kazmark reported that Vinnie Buttiglieri, Sherry Mason and Jim Doherty would act as Election Officials. He would secure six additional individuals to act as poll workers. Candidate speeches would be given prior to the first session on Monday and voting would be conducted though the sessions to lunch. The Annual Meeting would be held in Salon 3-4 and the voting machines will be located in a neighboring room to avoid disrupting the meeting.

TREASURER

Treasurer Galland reported that as of March 8, 2016, 791 members, including 60 Honorary Memberships (non-paying retirees), have registered their membership with the Association and that 694 members have paid their 2015/16 fiscal year dues, with a break-down of registered members by category as follows:

MCANJ, INC. MEMBERSHIP SUMMARY (REPORTED 3/08/2016) CATEGORY	TOTAL
Full - Municipal Clerk	475
Affiliate - All Others	28
Honorary Membership (Retired)	60
Full - Clerk of Freeholder Board	1
Associate - Assistant Municipal Clerk	20
Associate - Deputy Municipal Clerk	192
Full - Acting Municipal Clerk	9
Associate - Deputy County Clerk	5
Full - County Clerk	1
GRAND TOTAL	791

PRESIDENT

MCANJ 2016 ANNUAL EDUCATION CONFERENCE

President Kazmark stated that the conference program has been posted on the website and there are 190 registered to date.

IIMC REGION II CONFERENCE

President Kazmark thanked Alan Susen and committee for coordinating the IIMC Region II Conference. A donation of \$1,000.00 was received from Delaware and the Executive board would be deciding if that money is to be retained or forwarded to the host of the IIMC Region II conference. The program financials show a profit of approximately \$3,000.00.

CONSTITUTION /BYLAWS

Eileen Gore reported the following report;

MARCH 2016
REPORT
CONSTITUTION AND BY-LAWS COMMITTEE

The committee has submitted proposed changes to the Constitution and By-laws with regard to the following Articles:

Article III - Officers

It has been proposed that wording be amended to reflect that the officer with the exception of Secretary shall automatically ascend to the next highest office following the completion of their current term so long as each individual shall continue to meet the qualifications. A Notice of Intent will stand to serve as their intention to continue to service or vacate their eligibility to serve at the next highest position. The office of Secretary shall continue to be elected by ballot annually unless otherwise provided.

The definition of Treasurer and Secretary was amended to reflect current times.

The Resolutions Committee was also changed to require resolutions be provided to the secretary for inclusion in the minutes of the Annual Meeting.

Article IV - Elections

It was determined to remove to phrases such as 120 or 90 days to that of a more definitive yearly date. Due to the changes in Article III, Officers, it was required that additional 'cleanup' wording be done in order to reflect correctly.

Article VII – Vacancy on Executive Board

It was felt that the definition of a 'Vacancy' needed stronger language, and 'Removal' was added to effectuate a procedure for same.

These proposed changes will appear in the next issue of the *The Quill* and will be voted upon by the membership at the 2016 Annual Business Meeting.

2nd VICE PRESIDENT

Dina Zawadski, 2nd Vice President, announced that she is accepting MCANJ Education Conference registrations and beginning to work on the education sessions for the NJSLOM November conference.

IMMEDIATE PAST PRESIDENT

John Mitch, Immediate Past President, reported that he and Denise Szabo, First Vice President, are working on the updating of the Bylaws. Discussion ensued on the definition of unexcused absences for members of the Executive Board and the timeliness of written notification submission for an excused absence.

OPRA/OPMA/GRC UPDATE

President Kazmark reported that OPRA/OPMA legislation has been re-introduced S1046 (OPRA) and S1045 (OPMA). Attorney Goodell commented how the new legislature addresses the commercial vs personal request for public information. The proposed legislature would be disseminated to all Advisory Board members.

RMC EXAM RESULTS

President Kazmark reported the following RMC exam results;

October 2015 69% pass rate

April 2016 59% pass rate.

The pool of questions was reviewed with Dan Kaminski, Certification Director, DLGS. The result of that meeting was to make six questions more clear.

RUTGER'S

President Kazmark informed everyone that Rutgers University CGS Education Committee has reviewed the instructor requirements to include MCANJ in the review of instruction resumes. It was reiterated that an instructor must of a minimum of five years employment as a Municipal Clerk.

NJLM ELECTED OFFICIALS SEMINAR FOLLOW-UP

President Kazmark reported that the NJLM seminars had been scheduled for the following;

- 9 January 2016
THE RENAISSANCE MEADOWLANDS HOTEL, RUTHERFORD
President Kazmark spoke to approximately 300 people.
- 23 January 2016
- This session had been re-scheduled due to weather conditions.
THE HOTEL ML IN MOUNT LAURLE
2ND Vice President Zawadski spoke.

SPOTLIGHT AWARD

President Kazmark announced that Elizabeth J Fritzen, Maplewood Township, Essex County, was the recipient of the Spotlight Award and would receive a token gift card.

EXECUTIVE DIRECTOR

LEGAL DEFENSE FUND BY-LAW CHANGE PROPOSALS

Joel Popkin, Executive Director stated that the LDF Bylaws require grammatical review with an amended effective date of 1 July; elimination of a 7 member committee; creation of a 3 member committee; and, a change of dates to accommodate the fiscal year. Mr. Popkin explained that the role of PDF has changed to review the completeness of an application. The Executive Board will review this proposal prior to the Annual Meeting. The proposed amendments are;

2. Method of Appointment

A. The Committee shall be appointed by the MCANJ President with the approval of its Executive Board and shall be constituted as follows:

Chairperson who is a member of the Legal Defense Fund.

~~Regular members - Three (3) Seven (7) tenured Municipal Clerks who are members of the Legal Defense Fund, regular members in good standing of the Legal Defense Fund, two (2) from each of the three zones, if practicable, (North, Central and South) and one (1) active or retired past president of the MCANJ who will act as Chair of the Committee. Alternate members - One (1) three (3) alternate members in good standing who is a member of the Legal Defense Fund, one (1) from each of the three zones (North, Central and South). Only one member can be appointed from any county. The North, Central and South Zones are defined as follows:~~

- ~~(a) Northern Counties Bergen, Essex, Hudson, Morris, Passaic, Sussex and Warren.~~
- ~~(b) Central Counties Hunterdon, Mercer, Monmouth, Middlesex, Somerset, Union and Ocean.~~
- ~~(c) Southern Counties Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester and Salem.~~

5. Eligibility for Financial Assistance

A. Eligible member shall be a Municipal Clerk, Acting Municipal Clerk, Deputy Clerk, Freeholder Clerk or Deputy Freeholder Clerk who is a current member in good standing of MCANJ ~~in the fiscal year prior to the year of the application.~~

7. Legal Expenses

A. The LDF shall pay a member for legal fees paid by the member to the member's attorney in an amount not to exceed \$7,500.00 subject to the \$500 deductible as set forth in ~~8-7~~ as follows:

B. The LDF shall make payments as required up to \$7,500.00 upon the presentation of a statement of fees and costs relating to the matter in which the member is to receive payment as set forth in ~~DE~~. The statement shall be reasonably detailed to set forth the legal services rendered and to indicate that they relate to the underlying action which is the subject matter of the request

for payment from the LDF.

8. Deductible Amount

A. There shall be a deductible amount of \$500.00 per application.

13. Effective Date

The effective date of these by-laws is: ~~October 24, 2014~~December, 2015

NJSLOM

Mr. Popkin reported that a contract had been signed for a MCANJ booth at the NJSLOM Conference.

MCANJ EDUCATION CONFERENCE 2017

He also reported that he and Denis Szabo, 1st Vice President, were investigating locations for the MCANJ Education Conference 2017.

OTHER REPORTS

LEGAL COUNSEL

President Kazmark introduced Steven P Goodell, Esq.

CONSTITUTION & BYLAWS

EDUCATION COMMITTEE

A prepared report was received from Joanne Kwasniewski, stating the following;

The Education Committee worked very hard to create descriptions for the sessions to be held at the MCANJ Annual education Conference. They have been asked to convene or be a scanner at those sessions.

As Chair of the education Committee I attended Rutgers Educational Advisory Committee and Instructors meeting. It was a very productive meeting at which Dan Kaminski introduced Shannon Hudak who will be replacing him upon his retirement. The October 14, 2015 exam results were reviewed with a 50% passing rate which was a little less than the 59% passing rate for the April 2015 exam. Rutgers will schedule a pre-conference session prior to the MCANJ education conference. Rutgers is exploring the feasibility of offering a MCM Academy 3-day session in September. More information will follow once the details are worked out.

Joanne Kwasniewski

MINI CONFERENCE SOUTH

Pat Frontino submitted the following report;

We anticipate another successful Mini Conference South, which will be held on Friday, March 11th. Again, we have reserved the Deptford Recreation Center for our venue. Our panel of speakers is William J. Perna, Sr. County Detective, Gloucester County Prosecutor's Office, Kim-Marie White, RMC/CMC, Eastampton Township Municipal Clerk, Michael D. Cesaro and Evan J. Palmer, Auditors from Bowman and Company, and Christine Donahue, Investigator, Legalized Games of Chance Control Commission. As of this date, there are 93 people registered. The day begins with Registration and breakfast at 8:00 A.M. Two sessions are scheduled for the morning, then we break for lunch from 12:00-12:30. Two additional sessions will be held in the afternoon before the day concludes at 4:00 P.M. A total of 8 CEU's have been approved for Municipal Clerk's – 2 each in Ethics, Election, Finance and Licensing. Unfortunately, no CMR credits are available.

The Fall Mini Conference is scheduled for Friday, September 9, 2016, and the Committee is already working on Speakers for that event.

EDUCATION CONFERENCE COMMITTEE

Heather Mailander reported that speakers have been secured. She reminded everyone to remember silent auction donations and suggested that they have a value of less than \$50.00 each.

Sharon Brienza announced that it has been her honor to serve on these past conference committees.

ELECTIONS

The following report was received from Linda Wanat.

The committee (along with the rest of our nation) is gearing up for a busy "election season". For most of us that means a minimum of two: primary and general with possibly a municipal, school, fire district, and referendum or recall election thrown in the mix.

One area of concern has been the discontinuation of the petition module from the SVRS. While Municipal Clerks still have the ability to determine if an individual is a registered voter and can identify a signature, the program no longer provides for information regarding duplicate petitions

for the same office or running tally's. Although these functions were helpful in the past we were told that they were not utilized by most Municipal Clerk's and were eliminated.

A representative of the SVRS indicated that the entire system is being modified and that training is available to all counties by calling 1.866.456.9406.

Attached are proposed election laws now under consideration (most still in committee).

Linda Wanat for the MCANJ Election Committee.

Cynthia Brown
Amada Curling
Kelly Halewicz
Michelle Reilly

In addition to extending elections from one to 15 days, the bill would permit online voter registration, automatic voter registration through the Dept. of Motor Vehicles, pre-registration for 17 year-olds, and lower population threshold for publishing election materials in languages other than English.

On October 8th the Essex County Municipal Clerk's Association will host Assemblyman Tom Giblin, co-sponsor of the bill, at a seminar at the Verona Community Center, 1:30 – 3:00 pm. For more information please call Linda Wanat at 973.509.4900. Also on the program will be Essex County Clerk Christ Dunkin who will address polling locations in the event that the "early Voting" legislation passes.

Members of the Election Committee have been actively sharing news articles regarding number of issues including voter identification laws, exclusion of voters with criminal records and Election Day registration. It appears to be a definitive period for elections in NJ. We will continue to monitor any actions.

FUND RAISING

Doreen Cali reported the on-line sale of MACNJ merchandise has been very successful.

INFORMATION TECHNOLOGY/WEBPAGE/FACEBOOK

Drew Pavlica indicated that the MCANJ Facebook site has 459 likes and he posts three articles daily. He reminded everyone to forward their County Association information so it may be included.

LEGAL DEFENSE FUND

Sharon Brienza submitted this report;

One case that had been going on for more than two years was finally settled. The Municipal Clerk did very well and their municipality was required to pay her legal fees.

I received a telephone call from a Municipal Clerk last week. She has only been in the position for a little more than a two years and she is having problems. One of the issues is the Tax Collector, Assessor and CFO getting raises where she is not. She is of course familiar with the statute. I told her she should speak to an attorney, complete the LDF application and submit to me. She said she had just completed the application for membership and sent it in. At that point I had to tell her about the 90 days waiting period. I also suggested that she speak to an attorney because sometimes all it takes is a letter or two to get situations resolved. If this happens in her case, it could cost less than the \$500.00 deductible. She said she didn't want to make waves since she's up for reappointment next year. I asked her to keep me informed on what happens.

Harold Wiener reported the following;

I am unsure if Sharon issued a report from the Legal Defense Fund Committee. I know two issues that may have been raised are mandatory attendance of the Municipal Clerk at Executive Sessions and the statutory language regarding pay increases for certain licensed professionals in local government.

President Kazmark and/or Attorney Lustgarten may be touching base on these materials.

MANUAL REVIEW COMMITTEE

Denise Szabo confirmed that she shall be reviewing the Records section of the manual to reflect current records technology.

MEMBERSHIP/PEER ALLIANCE

Ceil Covino reported that Hunterdon County has 100% MCANJ membership.

QUILL

It was reported that the next Quill edition would be out after 1 April.

RAFFLES

Patty Hunt reported that all the paperwork is in order for the 50/50 raffle to be held at the MCANJ Education Conference.

SCHOLARSHIPS

President Kazmark reported that Scholarship winners would be announced at the MCANJ Education Conference.

AD HOC: HISTORICAL REPORT

Mr. Pavlica stated that he would be working on this project with Jim Doherty during the summer of 2016.

REGION II

IIMC Region II has been scheduled for West Virginia.

IIMC Conference is scheduled for May 2016 in Omaha, Nebraska and Vinny Buttiglieri of Ocean Township, New Jersey shall be sworn in as IIMC President.

Region II Director Kim Reu will be stepping down in May 2016 and electronic candidate information/ballots will be forth coming.

2017, Drew Pavlica's term as Region II Director will be up. The IIMC Conference that year will be held in Montreal, Canada.

UNFINISHED BUSINESS

IIMC Funding. The question was posed on the MCANJ status of IIMC Foundation funding. President Kazmark reported that the Executive Board had reviewed the request and made the decision that MCANJ would not be supporting the programs because not all MCANJ members are a part of IIMC.

REPORTS OF COUNTY ADVISORY BOARD MEMBERS

ATLANTIC

Officers for 2016

Paula Geletei, President (Atlantic City)

pgelegtei@cityofatlanticcity.org

Lisa Tilton, VP (Buena Vista Township)

ltilton@buenavistanj.com

Patricia Gatto, Treasurer (Folsom)

pgatto@folsomborough.com

Karen Bacon, (Retired) Recording Secretary

kacb15@comcast.net

February 19, 2016 Meeting

The first meeting of the year was held on February 19, 2016. Guest Speakers for the meeting were Ed McGettigan, County Clerk, Bill Sacchinelli & Susan Sandman, Board of Elections and Maureen Bugdon, Superintendent of Elections. CEU's were offered in Elections.

Upcoming Meetings - None scheduled yet.

Cape May County Municipal Clerk's Association continues to invite Atlantic County to their meetings offering the opportunity to earn additional CEU's.

Carol L. Degrassi, RMC/MMC/CMR

Municipal Clerk

Somers Point

BERGEN

In December 2015, the Bergen County Municipal Clerks' Association celebrated its 75th Anniversary.

We had an extended holiday luncheon meeting, where our new officers were sworn in. Our President for 2016 is Sercan Zoklu of Cliffside Park. Former Presidents of the association were recognized, many of whom were retired and returned for this special celebration. MCANJ President Keith Kazmark spoke, and Drew Pavlica served as Master of Ceremonies for the program. We look forward to the future of this very vibrant association.

At our February meeting, the Bergen County Municipal Clerks' Association had a speaker on Ethics, which was a great overview of ethics related to Municipal Clerk's duties and it was well received.

Our next meeting will be held on April 21, 2016 and CEUs will be offered.

Submitted by:

Heather Mailander

Bergen County Advisory Board Member

BURLINGTON

No report submitted

CAMDEN

No report submitted

CAPE MAY

No report submitted

CUMBERLAND

Susan Robostello stated that the Cumberland County Municipal Clerks Association held the following meetings in 2015;

- Artemis Records Retention and Disposition Management System Training, Mark Szemple, Sunrise Systems
- Understanding NJ Municipal Audit Reports, Carol McAllister, CPA, RMA, Bowman and Co., LLP
- Their next meeting will be on October 5, 2015 in the City of Bridgton. A 2015 Election Update will be provided by Celeste Riley, Cumberland County Clerk.

ESSEX

Harold Wiener supplied the following report;

Essex County will hold its annual education session on Thursday, October 8, 2015 at the Verona Community Center from 9:00 am to 3:10 pm. We will be offering 6 CEUs at the session, 1 in Records featuring Richard Lustgarten, MACNJ Attorney; 3 in Ethics featuring Dr. Stephanie Bush-Baskette, Attorney At-Law, former DCA Commissioner under Governor Florio, former East Orange Corporation Counsel, current instructor in ethics for Rutgers, the State University and currently Irvington's Health Director and Public Information Officer, and finally, 2 in Elections CEUs featuring Christopher J Durkin, Essex County Clerk and Thomas P Giblin, Assemblyman from the 34th Legislative District. Registration information is available on the MCANJ website.

GLOUCESTER

The Gloucester County Clerks held their first meeting of the year on Friday, January 29th for a Luncheon Meeting, hosted by Swedesboro. Our speaker was Nick Petroni, Registered Municipal Auditor for several Gloucester County municipalities. Mr. Petroni spoke about the Clerk's responsibilities regarding various finance duties, and two CEU's in Finance were given to all in attendance.

Our next meeting will be held on Thursday, March 31st. This will be a Dinner Meeting, with Woolwich Township serving as host. Matthew Lyons, Esq., Lead County Counsel will speak about Legislative/Case Law Updates that affect municipalities and he will also present an OPRA update. Attendees will receive 0.5 CEU in Professional Development and .5 in Records.

HUDSON

No report submitted

HUNTERDON

No report submitted

MERCER

The Mercer County Clerk's Association held a Genealogy Class in January in conjunction with the Burlington County Clerks in West Trenton, NJ where we received both Registrar's credits and Records credits. They also held a "Last Clerk Standing" class with Municipal Clerks Sharon Young and Eileen Gore as the instructors in February for licensing credits.

We are working on getting silent auction items for the April Conference. President Michele Seigfried will donate some of her books again and we are aiming for something to showcase our county as well. We have contacted the Trenton Thunder baseball and David Bradley Chocolates as well as some restaurants in Hightstown and are waiting to hear back. We would like to make a recommendation that a donation letter be created for businesses who have donated items (like the IIMC does) since the MCANJ is considered a charitable business for the purpose of contributions. This may help with getting contributions for the auction.

We will be scheduling more seminars for certifications next quarter and we will be having an election for officers in June.

Thanks,

Michele Seigfried
Municipal Clerk
Robbinsville Township
1 Washington Blvd., Suite 6
Robbinsville, NJ 08691
(609) 918-0002 ext. 103
Fax (609) 918-1533

MIDDLESEX

John Mitch advised that the next meeting of the Middlesex County Clerks Association would be next Thursday. The topic will be VIP training and CEUS will be offered.

MONMOUTH

No report submitted

MORRIS

The Morris County Clerks had met in February 2016 with their County Clerk; a session was being planned for May 2016 with an ABC representative; a mini conference is being coordinated for September 2016 and their association would be donating to the MCANJ 2016 silent auction. They recommended that the NJSLOM reschedule the OPRA class from the last day of the November conference.

OCEAN

Ocean County Municipal Clerk's Association March 4, 2016 At the January 2016 meeting of the Ocean County Clerk's Association the following members were appointed to the Executive Board. • Daina Dale, President • Kathy Wells, Vice President • Kathryn Hutchinson, Treasurer • Sherry Mason, Secretary The membership recently attended the annual elections breakfast hosted by Ocean County Clerk Scott Collabella at the Brick Vocational Technical School. New Jersey Director of the Division of Elections Robert Giles and Assistant Attorney General George Cohen reviewed recent changes in New Jersey election law. Messengers for vote-by-mail ballots are now limited to three (3) ballots from ten (10) under the previous law. Voters may now register to vote at the age of 17 but are not permitted to vote in an election until they reach the age of 18. Previously, individuals wishing to register had to be 18 years of age by the next election. Jackie Rohan, Director of Ocean County Senior Services, provided information and material about the services they provide throughout the County. The next meeting of the Ocean County Association will be Friday, April 22, 2016 in Lavallette. Respectfully Submitted, Sherry Mason.

PASSAIC

Kelly Ringwood reported that the Passaic County Clerks Association would be meeting October 15 and receive elections and notary CEUs. They had coordinated a Spring Mini Conference and were sold out. The program was an entire day and offered CEUs in elections and records.

SALEM

MCANJ Advisory Board Meeting March 11, 2016
Salem County Report

The next meeting of the Salem County Clerk's and Treasurer's Association will be held Wednesday, March 30, 2016, at the Salem County Board of Elections office. The Election Board will be reviewing new voting procedures.

Respectfully submitted,
Cynthia Dalessio, RMC
Borough of Woodstown

SOMERSET

SOMERSET COUNTY REPORT:

- Donald Kazar, South Bound Brook, retired. Christina Fischer is the Acting Borough Clerk.
- Hector Herrera, Clerk/Administrator from Peapack/Gladstone has been appointed as the Bound Brook Borough Administrator. They are still in the process of interviewing for his replacement.
- As everyone knows, I will be retiring on August 1 this year. We are in the process of conducting second interviews for my replacement. The date of my retirement party is June 10 and will be held at the Neshanic Valley Golf Club in Branchburg. Invitations will be sent out sometime in April and I hope to see a lot of you there.

SUSSEX

1) Thankfully this year Sussex County has not experienced the heavy snow storms of last winter. However some recent storms have battered other areas of the state. If anyone is making applications to FEMA and needs assistance, please do not hesitate to contact me.

2) The Sussex County Clerk's Association will be hosting a CEU Mini Conference on March 10, 2016. Credits will be given for Elections and Ethics! RSVP to Doreen Schott, by March 7, 2016. She can be reached via fax at 973-827-0466.

3) The State Division of Alcohol and Beverage Control will be hosting a free training seminar for licensees but Clerks are welcome to come on April 11, 2016 at the Newton Municipal Building.

4) There were no changes in officers in the Association.

Officers:

President – Amy Lobban, Sandyston
Vice President Kathleen Armstrong, Hampton
Treasurer – Doreen Schott, Hamburg
Secretary – Lynda Knott, Stillwater

5) New clerk's in Sussex County:
None at this time.

UNION

No report submitted

WARREN

Since the start of 2016 the Warren County Clerks have gathered for two individual training sessions at the Harmony Township Municipal Building.

11 February 2016 – Brittany Giampola, Project Manager, and Rich Hidalgo, Regional Director, from Statewide Voter Registration presented a training session on accessing SVRS, activities contained within the program, generating reports, voter registration information, chronological timeline for elections and county information/poll worker information. This was a hands-on session with the attendees using laptops. 2 Election CEUs were awarded to the attendees.

18 February 2016 – Three individuals from State of New Jersey Department of Treasury Division of Revenue and Enterprise Services gave a hands-on presentation of the Artemis system. 2 records CEUs were awarded to the attendees.

29 September – a Warren County Mini Conference is scheduled. Any suggestions for speakers are welcome. Please contact Kelley Smith at Harmony Township, (harmonyclerk@ptd.net).

Thank you

ADJOURNMENT

There being no further business, a motion by Sharon Brienza to adjourn the meeting carried at 12:07 pm.

Diane M Pflugfelder RMC/MMC
MCANJ Secretary
Minutes Approved 8 September 2016